



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

ARVIN D. LUBAY
Owner
HAM TRADING
Silang, Cavite

Sir/Madam,

The attached Purchase Order No. 2025-12-1195 are already approved so NOTICE is given HAM TRADING for the purchase of Agricultural Supplies for Research Project requested by C. Cayabat - RESEARCH CABHA with PR No. 2025-10-2537. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

FREDERICK T. VILLA, DT
University President

DEC 26 2025

I acknowledge receipt of this Notice on:

Name of the Representative or the of the Bidder: HAM TRADING

Authorized Signature: *Arvin D. Lubay*
ARVIN D. LUBAY